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Workplan Template

In the first quarter of a TCGM grant award, each grantee will work with their grant manager to complete a project workplan. Additional guidance for completing the workplan will be provided by the grant manager. If the grantee has an existing workplan in place, it can be submitted to the grant manager for review. If all necessary information is included, that plan will be approved by the grant manager and it is not necessary to complete this template.

Grantee Name:_____Grant Number: _____Date:_____Version: _____

Environmental Justice Issue Being Addressed:_____

Community of Focus: _____

	Activities	Timeline								Organization/Persons Responsible	Milestones/ Deliverables	Status Update
		Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8			
Goal/Objective 1:												
1.1												
1.2												
1.3												
1.4												
Goal/Objective 2:												
2.1												
2.2												
2.3												
2.4												
Goal/Objective 3:												
3.1												
3.2												
3.3												
3.4												